

WATTSBURG AREA SCHOOL DISTRICT BOARD OF EDUCATION

August 16, 2021

The Wattsburg Area School District Board of Education held their Regular Board meeting at the Wattsburg Area Elementary Center on August 16, 2021.

President Andy Pushchak called the meeting to order at 7:00 p.m. Mr. Jeremy Bloeser, Mrs. Amanda Farrell, Mr. Shawn Matson, Mr. Steve Morvay, Mr. Josh Paris, Mrs. Nicole Lee, Mrs. Tara Pound, Mr. Marty Pushchak and Dr. Andy Pushchak attended. Mr. Kenneth Berlin, Superintendent; Mrs. Rebecca Kelley, Assistant to the Superintendent; Mrs. Vicki Bendig Business Administrator also attended.

Roll Call

Motion by Mr. Pushchak, seconded by Mr. Paris to approve the agenda and addendum as presented. Motion approved by a voice vote with no opposition. Motion carried.

Agenda

Motion by Morvay, seconded by Mr. Bloeser to approve the meeting minutes of the June 21, 2021 Regular Board Meeting and the August 9, 2021 Work Session. Motion approved by a voice vote with no opposition. Motion carried.

Meeting Minutes

The principals introduced the new teachers for the 2021-2022 school year. Mr. Calabrese introduced Eric Peirce, grade 3 and Kara Barczyk, grade 1. Mr. Paris introduced Alissa Pyle the middle school guidance counselor. Mr. Miller introduced Megan Shindledecker, social studies/world cultures and Ashley Adamus, Mathematics. Mrs. Knappenberger introduced Emma Kowalski, district-wide Speech/Language Pathologist. Dr. Pushchak welcomed the new employees and shared that the Board is excited to have all of you work with our children.

School Reports

Danny Carter addressed the Board concerning masks in school for this year. Athletic field usage and the mailing of post cards to families.

Guest Citizens Comments

Lonnie Senita addressed the Board regarding face coverings. He feels the decision should be made by parents not the school board.

Dr. Pushchak thanked the citizens for their comments.

Mr. Berlin highlighted the projects to the district campus over the summer months. He thanked Mr. Schultz and Mr. Landis for the work done to improve our campus. A few of the larger projects were the heat pumps at the elementary center, all the gymnasium floors for the buildings were refinished, first floor faculty restroom added to the elementary center, new door numbering on all campus doors, paving and sealing of district driveways and parking lots. The field work on the athletic fields had to be rescheduled for next week due to weather. Durham donated playground equipment for the elementary center, and we are awaiting its arrival due to COVID and manufacturing we do not have a delivery date confirmed.

Superintendent's Report

He also gave an update on COVID and the spread due to the Delta variant. Much is due to the unvaccinated and we anticipate the spread to go higher due to children under 12 not having vaccines available at present. We expect that school will begin with masks required on buses at the very least.

Dr. Pushchak thanked Mr. Berlin for keeping the Board continually updated.

Motion by, seconded by to approve the following reports, payments, and invoices as presented:

- Revenue & Expenditure Reports
 - General Fund: [June – \\$6,178,266.69](#) [July - \\$4,857,562.99](#)
 - YTD Budget to Actual Report [June](#) [July](#)
 - Capital Projects: [June - \\$23.49](#) [July - \\$23.86](#)
 - Cafeteria: [June - \\$357,690.70](#) [July - \\$378,185.54](#)
 - [Cafeteria Profit/Loss: June - \(\\$10,999.92\) July - \\$13,243.64](#)
- Checks and Invoices
 - [Exhibit A1](#) Checks Already Written: \$898,287.79
 - [Exhibit A2](#) Checks Already Written: \$6,789.56
 - [Exhibit A3](#) General Fund Bills: \$324,538.20
 - [Exhibit B1](#) Cafeteria Checks Already Written:
\$33,191.29
 - [Exhibit B3](#) Cafeteria Bills: \$13,449.01
 - [Exhibit C1](#) Capital Project Fund Bills: \$126,907.48
 - [Exhibit C3](#) Capital Project Bills: \$227,064.41
 - Exhibit D SHS Activity Fund Report: [June - \\$67,397.34](#)
[July - \\$67,462.92](#)

**Business
Administrator's
Report**

Motion by Mr. Pushchak, seconded by Mrs. Pound to approve the reports, payments, and invoices as presented. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the District All Hazards Plan 2021-2022. Motion approved by a voice vote with no opposition. Motion carried.

All Hazards Plan

Motion by Mrs. Farrell, seconded by Mr. Bloeser to approve the District ARP ESSER Health and Safety Plan as outlined in [Exhibit E](#). Motion approved by a voice vote with no opposition. Motion carried.

**ARP ESSER
Health & Safety
Plan**

Motion by Mr. Bloeser, seconded by Mrs. Farrell to approve the following Mask Mandate Resolution: Resolved, that the universal masking requirement currently in place for students, staff, and visitors while inside school buildings and riding on school buses be temporarily extended for the reopening of the 2021-2022 school year and until further Board action in accordance with the current WASD ARP ESSER Health and Safety Plan. In a recorded roll-call vote, Mr. Bloeser, Mrs. Farrell, Mrs. Lee, Mr. Matson, Mr. Morvay, Mr. Paris, Mrs. Pound, Mr. Pushchak and Dr. Pushchak voted to approve the Mask Mandate Resolution. Motion carried.

Mask Mandate

Motion by Mr. Puschak, seconded by Mr. Bloeser to approve the following transfers:

- 2020-2021 Monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit F](#).
- Transfer from the Committed Fund to Capital Projects fund in the amount of \$227,064.41.

In a recorded roll-call vote, Mr. Pushchak, Mr. Bloeser, Mrs. Farrell, Mrs. Lee, Mr. Matson, Mr. Morvay, Mr. Paris, Mrs. Pound, and Dr. Pushchak voted to approve the transfers. Motion carried.

Transfers

Motion by Mr. Pushchak, seconded by Mrs. Farrell to reauthorize the district to utilize all procurement programs including materials and services under the PA Department of General Services for the 2021-2022 school year. Motion was approved by a voice vote with no opposition. Motion carried.

Procurement Program

Motion by Mr. Paris, seconded by Mr. Bloeser to approve the following:

- The Agreement between YMCA and WASD for the YMCA Child Care Program as outlined in [Exhibit G](#).
- The Snow Removal Agreement between Nelson Trucking and the Wattsburg Area School District as outlined in [Exhibit H](#).
- The use of the athletic complex by Erie Express LLC on Saturday, August 21, 2021 at an estimated cost to the requestor of \$500.

Motion approved by a voice vote with no opposition. Motion carried.

YMCA Agreement

Snow Removal Agreement

Facility Use

Motion by Mr. Bloeser, seconded by Mr. Morvay to approve the Kelly Educational Staffing Substitute List for the 2021-2022 school year:

Elizabeth Bille	Jacob Ciecierski	Stevie Lynn Holecz	John Lis	Kennedy Wittman
Kedron Brocious	Matthew Cooper	Rhonda Kaltenbaugh	Andrea Moreno	Gina Zona
Karen Brumagin	Shannon Cunningham	Kim Kloecker	Paige Proctor	
Julie Canter	Samantha Davis	Marcia Kowalczyk	Alexandria Smiley	
Amelia Chapman Burke	Susan Eighmy	Christa Kuhl	Grace Trocki	
Walter Chevalier	Rebecca Haener	Jennifer Lau	Joseph VanRiper	

Motion approved by a voice vote with no opposition. Motion carried.

Kelly Educational Substitutes

Motion by Mr. Bloeser, seconded by Mr. Paris to approve the Service Personnel Substitute List for the 2021-2022 school year:

Bonnie Allen	Marianne Hessinger	Hallie Runser	Darcia Snyder	Margaret Webb
Shawn Bowman	Susan Oleski	Avery Shaw	BeckySue Troutman	

Motion approved by a voice vote with no opposition. Motion carried.

Service Substitutes

- Motion by Mr. Bloeser, seconded by Mr. Paris to accept the following resignations:
- Lottie Kalka, custodian effective July 26, 2021.
- Cheryl Elder, custodian effective July 30, 2021.
- Emily Siira, custodian effective July 8, 2021.
- Jamie Brown-Kotlar, Life Skills teacher effective August 3, 2021.
- Samantha Hartman, special education aide effective July 26, 2021.
- Mitzi Ramsay, support aide effective August 13, 2021.

Personnel Resignations

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Bloeser, seconded by Mrs. Pound to approve the following personnel appointments effective August 25, 2021:

- Emma Kowalski as the Speech Language Pathologist at Masters, Step 1.
- Ashley Adamus as high school Mathematics teacher at Masters, Step 7.
- Kara Barczyk as elementary teacher at Masters, Step 8.
- Eric Peirce as elementary teacher at Bachelors, Step 2
- Alissa Pyle as WAMS Guidance Counselor at Master's +30, Step 4.
- Rebecca Haener as a long-term substitute teacher anticipated August 25 through November 2, 2021 at Bachelors, Step 1.
- Anita Johnson as Educational Aide, Class B, 7 hours/day, 185 days/year effective August 25, 2021.
- Barbara Daniels as Custodian, Level II, Class B, 7 hours/day, 210 days/year effective August 17, 2021.
- Brooke Gibbs as Custodian, Level II, Class B, 7 hours/day, 210 days/year effective August 17, 2021.
- Amanda Swearingen as Custodian, Level II, Class B, 7 hours/day, 210 days/year effective August 17, 2021.
- Michael Rimdzius as Long-term Substitute Teacher at Masters, Step 2 anticipated August 25, 2021 through June 10, 2022.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Bloeser, seconded by Mr. Morvay to eliminate a Class C, 2 hours/day, 160 days/year Level II Cafeteria Aide position and to approve the following cafeteria appointments:

- Jeannine Miller as Cook, Level I, Class B, 6.25 hours/day, 180 days/year.
- Rebecca Groenendaal as Cook, Level I, Class B, 6.25 hours/day, 180 days/year.
- Beth Allgeier as Cafeteria Aide, Level II, Class C, 4.50 hours/day, 180 days/year.
- Wendy Werner as Cafeteria Aide, Level II, Class C, 4.50 hours/day, 180 days/year.
- Christine Fry as Cafeteria Aide, Level II, Class C, 3.75 hours/day, 180 days/year.
- Julia Mueller as Cafeteria Aide, Level II, Class B, 5.50 hours/day, 180 days/year.
- Janice Stalford as Cafeteria Aide, Level II, Class B, 5.00 hours/day, 180 days/year.
- Diana Twaroski as Cafeteria Aide, Level II, Class C, 3.50 hours/day, 180 days/year.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Bloeser, seconded by Mrs. Lee to approve tuition reimbursements as outlined in [Exhibit I](#). Motion approved by a voice vote with no opposition. Motion carried.

Personnel Appointments

Cafeteria Positions

Tuition Reimbursements

Motion by Mr. Bloeser, seconded by Mr. Paris to approve the following leave requests:

- Intermittent Family Medical Leave for Linda Johnson retroactive to May 27, 2021.
- FMLA Leave for Hillary Barboni July 19 through October 12, 2021 using unpaid days.

Motion approved by a voice vote with no opposition. Motion carried.

Leave Requests

Motion by Mrs. Farrell, seconded by Mr. Bloeser to approve the first reading of the following policies

[Executive Summary Revisions](#)

- 218.1 Weapons – [Exhibit J](#)
- 218.2 Terroristic Threats – [Exhibit K](#)
- 236.1 Threat Assessment – [Exhibit L](#)
- 247 Hazing – [Exhibit M](#)
- 249 Bullying/Cyberbullying – [Exhibit N](#)
- 805 Emergency Preparedness Response – [Exhibit O](#)
- 805.2 School Security Personnel – [Exhibit P](#)

Motion approved by a voice vote with no opposition. Motion carried.

Policies First Reading

Motion by Mr. Morvay, seconded by Mr. Bloeser to approve the Preliminary Third-Party Contractor Agreement for Title I Services for 2021-2022 school year as outlined in [Exhibit Q](#). Motion approved by a voice vote with no opposition. Motion carried.

Third Party Title I Services Contract

Motion by Mr. Morvay, seconded by Mr. Bloeser to approve the Agreement for Academic Site Experience between WASD and Edinboro University as outlined in [Exhibit R](#). Motion approved by a voice vote with no opposition. Motion carried.

Edinboro University Agreement

Motion by Mr. Morvay, seconded by Mrs. Farrell to approve the Affiliation Agreement for Field Experience/Practicum/Internship or Student Teaching between WASD and Gannon University as outlined in [Exhibit S](#). Motion approved by a voice vote with no opposition. Motion carried.

Gannon Affiliation Agreement

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the Sarah Reed Service Purchase Contracts for the 2021-2022 for the Refocus Room and SAP/Mental Health as outlined in [attachment 1](#). Motion approved by a voice vote with no opposition. Motion carried.

Sarah Reed Services Purchase Contracts

Motion by Mrs. Lee, seconded by Mr. Morvay to approve the following Durham Bus Drivers for WASD for the 2021-2022 school year:

Cathy Bailey	Dawn Dennen	Craig Hewel	Terri Rogers
Dorothy Bayle	Michael Ditrich	Kristopher Hromek	Avery Shaw
Tad Bingaman	Desirae Dougan	Karla Kimmy	Britlee Skinner
Luke Brooks	Jeffrey Durfee	Lisa Larson	Herbert Stafford
Tina Carey	Christopher Evans	Jaimi Mack	Pam Swanson
Corey Caron	Jeffery Franklin	Kimberly McGarvey	William Swanson
James Coverdale	Linda Griffin	Stephanie Peterson-Shreffler	Misty Watkins
Jessi Davis	Francis Heim	Craig Post	Dennis Williams

Motion approved by a voice vote with no opposition. Motion carried.

Durham Bus Drivers

Motion by Mrs. Lee, seconded by Mr. Pushchak to approve the bus routes for the 2021-2022 school year. Motion approved by a voice vote with no opposition. Motion carried.

**Bus Routes
2021-2022**

Motion by Mrs. Lee, seconded by Mrs. Farrell to approve the following transportation/field trip requests:

**Field Trip -
Transportation
Requests**

- SHS Autistic Students to travel to area locations weekly during the 2021-2022 school year. Funding from Special Education.
- AFROTC students to travel to area locations during the 2021-2022 school year. Funding from ROTC.
- Community Based Experience Program students to travel to area locations during the 2021-2022 school year. Funding from Special Education.
- K-6 LSS class to travel to area locations weekly during the 2021-2022 school year. Funding from Special Education.
- Science Olympiad students to travel to competitions during the 2021-2022 school year. Funding from Student Activities.
- 7th Grade students to travel to Erie Maritime Museum on September 21, 2021 at a cost TBD.

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Matson, seconded by Mrs. Lee to approve Alexander Adamus, Dennis Feltenberger II, Coriona Majchrzak, Brian McLaughlin, and Christina Yeane as additions to the WASD Volunteer List. Motion approved by a voice vote with no opposition. Motion carried.

Volunteer List

Motion by Mr. Matson, seconded by Mrs. Farrell to accept the resignations of Naomi Grove as 7th & 8th grade volleyball coach effective July 13, 2021 and Jessica Luden as 7th & 8th grade volleyball coach effective July 13, 2021. Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Matson, seconded by Mrs. Lee to approve the following 2021-2022 extra-curricular appointments:

**Extra-Curricular
Appointments**

- Julie O'Donnell as Student Council Advisor, step 2+
- Elizabeth Diehl as National Honor Society Advisor, step 2+.
- Kelsey Cross as Rainbow Coordinator, Step 1

Motion approved by a voice vote with no opposition. Motion carried.

Motion by Mr. Matson, seconded by Mrs. Farrell to approve the following game help for the 2021-2022 school year:

Game Help List

Jerry Adamus	David Frank	Julie Pikiewicz
Donna Banks	Elizabeth Garcia	Paul Semrau
Samantha Black	Becky Groenendaal	Lisa Smith
Bernie Cage	Sheri Hoffman	Eric Sonny
Bethany Cage	Stacey Mattocks	Walter Staab
Julie Canter	Dana Miller	Janice Stalford
Ryan Derner	Andrea Moreno	Ray Trejchel
Don Einhouse	Sue Nolan	Therese Wells

Alyssa Forte
Jerry Adamus
Kyle Forte

Elizabeth Diehl
Debby Peck
Derek Peterman

Cindy Widdowson

Motion approved by a voice vote with no opposition. Motion approved.

Motion by Mr. Morvay, seconded by Mrs. Farrell to approve the agreement between Kidder Media and Wattsburg Area School District for the district newsletter production as outlined in [Exhibit T](#). Motion approved by a voice vote with no opposition. Motion carried.

**Kidder Media
Agreement**

Motion by Mrs. Pound, seconded by Mr. Paris to approve items as surplus as outlined in [Exhibit U](#). Motion approved by a voice vote with no opposition. Motion carried.

Surplus Items

Motion by Mr. Morvay, seconded by Mrs. Lee to approve the Resolution Regarding the Retention and Destruction of Special Education, Gifted Education and Chapter 15/Section 504 records as outlined in [Exhibit V](#). Motion approved by a voice vote with no opposition. Motion carried.

**Resolution on
Retention &
Destruction of
Special Education
Records**

Mrs. Lee updated the board on the Erie County Technical School JOC. There was a special board meeting on August 3rd to review results and the board decided to go with the low bid in the amount of \$34 million (10% increase). The JOC also hired Julie Aiken as principal and Paul Sachar as business manager. The staff is looking forward to students returning August 26th.

**Erie County
Technical School**

Northwest Tri-County Intermediate Unit will hold their next meeting August 25th.

There being no further business before the Board, upon motion by Mrs. Pound, seconded by Mr. Bloeser, the meeting was adjourned at 7:57 p.m.

Adjournment

Signature on File
Vicki Bendig
School Board Secretary